

## BEHAVIOUR FOR LEARNING (2021-22)

### APPENDIX I - AN OVERVIEW FOR PARENTS, CARERS & STAFF

The Royal Wootton Bassett Academy Trust (RWBAT) Behaviour for Learning Policy is underpinned by the Lawn Manor Academy's vision and values statement:

*"Inspiring and Creating Futures for All"*

Lawn Manor Academy believes that outstanding behaviour and disruptive free learning is necessary for effective teaching to take place and for pupils to reach their potential. All staff aim to create and maintain an environment in the school which encourages and reinforces good behaviour. Furthermore, it is acknowledged that society expects good behaviour as an important outcome of the educational process.

We work towards core values based on the acronym of I LEARN (*Independence, Literacy, Equipment, Attitude, Resilience, Numeracy*), and standards of behaviour from the acronym PUPIL (*Punctuality, Uniform, Politeness, Instructions, Locality*).

In order to achieve outstanding Behaviour for Learning, the school requires parents/carers to support in the following ways:

- supporting their child in fulfilling their responsibilities as a pupil, including attendance at relevant parental meetings
- communicating politely with the school through telephone, email, or letter
- **supporting decisions made by the school in relation to promoting high expectations and good behaviour.**

Parents / Carers are politely reminded that the school will **not** comment or share details of consequences issued to other children.

#### **Praise & Celebration**

Praise and celebration can motivate pupils and help them to see that good behaviour is valued; the most powerful form of reward is verbal praise. The school is committed to promoting and rewarding good behaviour and may do so in some of the following ways:

- Postcards, phone calls, texts, letters home, certificates
- "Pupil of the Month"
- Reward trips
- House Points
- Cake with the Head
- Enrichment week
- End of year celebrations

#### **Lawn Manor Academy Expectations & Consequences**

##### **BEHAVIOUR IN LESSONS (C1-C3 Warnings)**

Lessons are calm and purposeful. The school uses a graduated warning system to help pupils correct their behaviour in lessons; failure to do so leads to a C3 being issued.

<b>C1</b>	Initial warning to correct behaviour
<b>C2</b>	30 minute detention after school
<b>C3</b>	'Safety Net' system whereby a pupil is required to work in an alternative room to regain focus and so as to not further disrupt the learning of other pupils. Pupils who are issued with a C3 Safety Net also receive a 1 hour same-day detention.

More information relating to the school's consequence system in the event of a pupil's failure to complete homework can be found in the Homework section of the website for parents/carers.

### **BEHAVIOUR OUTSIDE OF LESSONS**

Lawn Manor Academy has high expectations of behaviour around the site and during unstructured times (outside of lessons); pupils need to conform to the "Lawn Manor Way". Pupils will be expected to carry **Conduct Cards** at all times and should they fail to meet the school's expectations, then staff will record a **Conduct Point**. I LEARN Tutors will check Conduct Cards each morning and should a pupil receive 5 Conduct Points, then they will be issued with a C4 detention. If a pupil loses their Conduct Card, then they will also be issued with a C4 detention. Any refusal to hand over a Conduct Card, will result in an automatic C4 same-day detention and the Conduct Point will be added retrospectively.

### **DETENTIONS (C2, C4 & C5 Detentions)**

Detentions are part of the school's consequence system to encourage pupils to recognise that their behaviour or attitude to learning has not been acceptable. When issued, detentions are compulsory. Failure to attend a detention will result in the pupil being placed in the school's Internal Exclusion Room (IER) as a consequence. **Whilst the Department for Education states that schools are not required to give notice, give reasons, or gain parental consent for a detention, Lawn Manor Academy will endeavour to send a text to advise parents of same-day detentions.** It is therefore important that parents/carers keep the school up to date with their contact telephone numbers.

### **LAWN MANOR INTERNAL EXCLUSION ROOM (IER) (C6, C7 & C7+ RWBAT Trust Placements)**

This is a specially designated room for pupils whose behaviour has been unacceptable. They are supervised by the IER Officer at all times and it runs between 8.40am and either 4.30pm or 5.00pm depending on the level of consequence. Pupils are expected to work in silence and are given appropriate work to complete. The IER is also used to isolate pupil who are not wearing the correct school uniform until the situation is rectified.

If a pupil who is booked into the IER refuses to take their place, this will lead to a Fixed Term Exclusion (FTE), although the pupil will still be expected to return back to IER upon their return to school as part of the reintegration from Fixed Term Exclusion. If the pupil is absent from school and does not attend their session, then the session will be automatically rebooked into the IER for the following day.

In exceptional circumstances, the school may use the option of an **C7+ RWBAT Trust Placement**, where a pupil may be directed to off-site education at another RWBAT school as per section 3.15 of the DfE Exclusions Guidance (2017) in order to improve behaviour. This is particularly the case where previously tried strategies have demonstrated that further consequences, beyond the scope of Lawn Manor Academy, is required as an alternative to exclusion and to prevent repeated behaviours becoming routine and entrenched. Parents/carers and pupils will also be notified in advance of a C7+ Trust Placement being issued and the school will arrange transport between schools. Additionally, the school may engage the support of Swindon Borough Council's EOTAS provision (Education Other Than At School) to provide short-term CARE placements (Child At Risk of Exclusion) for pupils at risk of Permanent Exclusion, or consider a temporary placement at the school's on-site alternative provision, The Link.

## EXCLUSIONS (C8)

Lawn Manor Academy will follow government guidance on exclusions, unless there is a good reason to depart from it. The school aims to operate within the principles of fairness and natural justice. Exclusions can take the form of:

- Fixed Term Exclusions
- Lunchtime Exclusions
- Permanent Exclusions

The school's policy on exclusions applies to serious breaches of discipline occurring on and off of the school premises. On occasion, a pupil may be placed on Internal Exclusion in the IER or with another member of staff as an interim measure prior to an exclusion being issued; this may be as a combined consequence, or whilst members of staff are dealing with whatever situation has occurred.

## LATENESS

Good punctuality is a vital life skill and therefore lateness to school is unacceptable and is taken very seriously. A same-day detention of 1 hour will be issued for any pupil who is late to school. Parents/carers will be notified by text. Conduct Points will be issued for any pupil who is late to lesson.

## EQUIPMENT

Being prepared is another important life skill and therefore failure to bring equipment to school is unacceptable and is taken very seriously. Pupils must ensure they bring a pencil case with them and that it is placed on their desk in all lessons. Pupils must also ensure that they bring their PE & Dance Kit and Accelerated Reader books to school as directed. Pupils must wear their ID Lanyard at all times and must also bring a calculator to school each day. A same-day detention of 1 hour will be issued for any pupil who fails to bring their equipment to school. Complete Pencil Cases are available to purchase at Student Services, as are calculators. **Please note that scissors, other than school safety scissors, are considered a banned item and must not be brought into school.**

## UNIFORM

Pupils must always adhere to the Lawn Manor Academy Presentation Expectations. If they do not do so, the pupil will be placed in the IER until the situation is rectified. A same-day detention of 1 hour will be issued for any pupil who is late to school.

## STAGES OF SUPPORT FOR BEHAVIOUR – PERSONALISATION & EQUALITY

If a pupil has 10 behaviour entries, then the I LEARN Tutor will make a decision to place that pupil on Level 1 of our Stages of Support. Parents will be informed when pupils are placed on Stages of Support. Behaviour is monitored daily and progress will be reviewed at the end of each term, at which point the pupil may come off of report or be escalated to the next level.

Stage of Support	On report to:
Level 1	I LEARN Tutor
Level 2	Year Leader
Level 3 (PSP)	Head of Student Support
Level 4	Senior Leadership Team Year Link
Level 5	Headteacher

NB - The timings of the report may vary slightly and are at the Year Leader / Head of Student Support /Deputy Headteacher's discretion. The school will consider engaging additional internal and external intervention where possible to support pupils

Parents are reminded that the school's consequence system is also applicable to pupils when they are away from Lawn Manor Academy premises, for example on the journey to or from school, on school trips, or even during the holidays if the behaviour could have repercussions for the orderly running of the school, affects the welfare of members of the school community, or which brings the school into disrepute.

Day to day procedures that ensure the smooth operational practice may be changed at the discretion of the Deputy Headteacher and Headteacher.

A full copy of this Behaviour for Learning and Exclusions policies can be found in the policies section of the website or a hard copy can be requested from the school office.

***September 2021***