

25th March 2024

Dear Parent/Carer

We write to invite you to a Year 6 Parent Information meeting being held at Lawn Manor Academy. The purpose of this meeting is for us to explain the transfer process between Primary and Secondary education and to provide you with more information about the school in advance of your child starting as a pupil in September 2024. There will also be an opportunity for you to raise any questions you may have, and parents have found these sessions interesting and helpful in previous years.

The meeting will take place on **Thursday 18th April 2024**. There will be two meeting times, starting at **4.30pm** and **5.45pm** so that parents and carers can choose the most convenient time.

The evening is primarily for parents and carers; therefore Year 6 pupils do not need to attend as they will have their own opportunity to find out more about the school later in the term.

The meeting will be held in West Manor Hall, at Lawn Manor Academy. Parking is available via our West Manor entrance at Falmouth Grove, or if you are walking to the meeting, our Central Manor gates will also be open in Salcombe Grove.

Please sign in upon arrival and you will be entered into a prize draw where the winners will receive a free Lawn Manor Academy uniform Blazer and Tie. In a few weeks, you will receive full information about the uniform requirements for your child and how to purchase this ready for September 2024.

Should you have any questions, please do not hesitate to contact us at: transfer@lma.ascendlearningtrust.org.uk

We look forward to meeting you in person.

Yours sincerely

Marek Koza
Assistant Headteacher

Becci Benson
Transfer & Inclusion Coordinator

Lawn Manor Academy – Inspiring and Creating Futures for All