

23rd June 2026

Dear Parent/Carer & Pupil,

Year 6 Transfer Days – Tuesday 30th June & Wednesday 1st 2026

Year 6 pupils who are joining Lawn Manor Academy in September will be spending two days with us on **Tuesday 30th June and Wednesday 1st July 2026**. We write to inform you of the following details:

- Year 6 pupils should arrive by **8.35am** but **no earlier than 8.20am**. Pupils should go to our West Manor Hall, which is in the building accessed via Falmouth Grove and nearest to Lawn woods.
- Over the two days, the pupils will have an assembly with our Headteacher, Mr Langdown, meet their Year Leader, and I LEARN Tutor; experience lessons in Maths, English, Science, Spanish, Forest School, complete cognitive ability testing, spend time in the Library and also time with their I LEARN Tutor group, participating in Team Building/PE activities and generally have the experience as a pupil at Lawn Manor Academy.
- Pupils should wear what they normally would to their primary school on Tuesday 30th June, however, on Wednesday 1st July we ask that they wear something appropriate for physical activities, such as their PE kit.
- Pupils should bring basic equipment: pen, pencil, ruler & rubber; we also encourage pupils to bring a bottle of water to school during the hot weather, as well as sun cream and sun hat for outside activities.
- Pupils should bring a packed lunch or money to buy food from our canteen during the morning and lunch breaks; I would suggest £3.00 would be appropriate for lunch. Pupils who have Free School Meals can claim this as normal.

Pupils will be released from school on both days at **3.30pm**; please make sure your child knows whether they are being collected, meeting older brothers or sisters, or whether they are to make their own way home. Every year we have some pupils who are unsure of the arrangements and this can be quite upsetting for them.

On the evening of **Thursday 2nd July**, we are inviting parents/carers to attend an **Information evening** to meet your child's new I LEARN Tutor, as well as members of the Senior Leadership Team and other key staff. You are requested to arrive at the West Manor entrance for a **5.30pm** start in West Manor Hall.

We will also provide you with a link to our Parent Information Guide outlining even more information that you will need when your child starts at Lawn Manor Academy in September.

Finally, we would like to take this opportunity to remind you that our uniform supplier, **Uniform Direct**, will be visiting Lawn Manor Academy on **Friday 3rd July between 1pm-5pm** in our Conference Room by Main Reception so that parents/carers can purchase new uniform in person rather than completing online orders.

We hope that your child enjoys their days with us; should you have any concerns, please do not hesitate to contact Becci Benson on 01793 427759, or you can email directly at transfer@lma.ascendlearningtrust.org.uk

Yours sincerely

Marek Koza | Assistant Headteacher

Becci Benson | Transfer & Inclusion Coordinator

Lawn Manor Academy – Inspiring and Creating Futures for All