



25th June 2024

Dear Parent/Carer & Pupil,

Year 6 Transfer Day 2 – Wednesday 26th June 2024

We hope your child had a great first day with us at Lawn Manor Academy today and that they are looking forward to Day 2 tomorrow on **Wednesday 26th June 2024!**

During tomorrow's Transfer Day, pupils will be taking part in physical team-building activities with their I LEARN group. Please ensure that pupils wear something appropriate for physical activities, such as their PE kit. These activities will be outside, so please send your child to school with a bottle of water, a sun-hat and sun-screen if required.

We write to remind you of the following details:

- Year 6 pupils should arrive by **8.35am** but no earlier than **8.20am**. When the bell goes, pupils line up ready for assembly as they have done today. Pupil entrances to the school are via the gates on Queens Drive near New College, or in Falmouth Grove; pupils are not permitted to use the Main Reception entrance in Salcombe Grove.
- Pupils should bring basic equipment: pen, pencil, ruler & rubber; we also encourage pupils to bring a bottle of water to school during the hot weather, as well as sun cream and sun hat for outside activities.

Pupils will be released from school at **3.30 pm**; please make sure your child knows whether they are being collected, meeting older brothers or sisters, or whether they are to make their own way home. **Please also ensure children know which gate to use.** Every year we have some pupils who are unsure of the arrangements and this can be quite upsetting for them.

We would also like to remind you that tomorrow evening, **Thursday 27th June 2024**, we are inviting parents/carers to attend an Information Evening to meet your child's new I LEARN Tutor, as well as members of the Senior Leadership Team and other key staff. You are requested to arrive at the West Manor entrance for a **5.30pm** start in West Manor Hall.

We hope that your child enjoys their Transfer days with us; should you have any concerns, please do not hesitate to contact Becci Benson on 01793 427759 (Mon-Thurs), or you can email directly at: transfer@lma.ascendlearningtrust.org.uk.

Yours sincerely

Mr Marek Koza

Assistant Headteacher

Becci Benson

Transfer & Inclusion Coordinator

Lawn Manor Academy – Inspiring and Creating Futures for All
