

Ascend Learning Trust

## LMA School Uniform Policy

|                |                                                                         |
|----------------|-------------------------------------------------------------------------|
| Policy Owner:  | Head of Governance and Compliance                                       |
| Date of issue: | February 2025                                                           |
| Policy Level:  | Tier 2                                                                  |
| Approved by:   | Standards Committee with localised adaptations approved by relevant LGB |
| Next Review:   | February 2026                                                           |

### Contents

### Version Control

| Version | Details          | Author | Date |
|---------|------------------|--------|------|
| 1.0     | Policy formation |        |      |
|         |                  |        |      |

### Related Policies

ALT Complaints Policy  
ALT Behaviour Policy

## Policy Statement

The Ascend Learning trust believes that a school uniform is vital for:

- Promoting the ethos of a school
- Providing a sense of belonging and identity
- Setting an appropriate tone for education.

For the purposes of this policy, “uniform” includes the following elements of pupils’ appearance:

- Clothing, including the school uniform itself, variations of the school uniform such as PE kits, and other clothing worn at school, e.g. non-uniform
- Hairstyles and headwear
- Jewellery and other accessories
- Cosmetics such as makeup and nail polish

This policy lays out the measures that Lawn Manor Academy has taken to ensure a consistent, fair and inclusive uniform policy, and implement a uniform that reflects the needs of all pupils, is affordable, and provides the best value for money for both the school and pupils’ families.

This policy aims to:

- Set out our approach to requiring a uniform that is of reasonable cost and offers the best value for money for the school and pupils’ families.
- Explain how we will avoid discrimination in line with our duties under the Equality Act 2010
- Clarify our expectations for school uniform

We believe that pupils learn most effectively and achieve their best outcomes when they are comfortable, able to be themselves, and dressed in a way that sets an appropriate tone for education. In writing and updating this policy, we have therefore sought to:

- Engage with pupils and parents
- Consider how this policy might affect groups represented in the school, especially those who share protected characteristics as defined by the Equality Act 2010
- Consider how comfortable the uniform will be for pupils
- Take a sensible approach to allow for exceptions to be made, e.g. during adverse weather
- Ensure that the uniform is suitable and safe for pupils who walk or cycle to school
- Choose a PE kit which is practical, comfortable, appropriate to the activity involved and affordable
- Ensure the policy is easy to access and understand.

## Legislation and Statutory Requirements

This policy has due regard to all relevant legislation and guidance including, but not limited to the following:

- Human Rights Act 1998
- Education and Inspections Act 2006
- Equality Act 2010
- Education Act 2011
- The UK General Data Protection Regulation
- Data Protection Act 2018
- Education (guidance around the cost of school uniforms) Act 2021
- DfE Guidance (2021) 'Cost of School uniforms'
- DfE Guidance (2021) 'School Admissions Code'
- DfE Guidance (2024) 'School Uniforms: guidance for schools'
- Equality and Human Rights Commission (2022) 'preventing hair discrimination in schools'

## Roles and Responsibilities

The **Board of Trustees** is responsible for:

- Setting a trust wide approach to school uniform that is in line with statutory guidance and legislative requirements.
- Ensuring overarching principles about accessibility and inclusivity of school uniforms across trust schools, ensuring adherence to legal requirements.
- Ensuring that uniforms at schools within the trust are accessible and affordable
- Demonstrating in this policy how best value for money has been achieved
- Ensuring compliance with the DfE's cost of school uniforms guidance
- Agreeing support for the cost of school uniforms in line the trust financial policies and practices.

The **Local Governing Body** is responsible for:

- Establishing, in consultation with the headteacher and school community, a practical and smart school uniform that accurately reflects the school's vision and values and that is in line with the trust wide approach set up by the board of trustees
- Ensuring that the school's uniform is accessible, inclusive and does not discriminate or disadvantage any pupil because of their protected characteristics or socio-economic status.
- Listening to the opinions and wishes of stakeholders regarding changes to the school's uniform.
- Will seek to ensure that uniform supplier arrangements give the highest priority to cost and value for money.

The **Headteacher** is responsible for:

- Enforcing the school's uniform rules on a day-to-day basis
- Ensuring that teachers understand this policy and what to do if a pupil is in breach of the policy

- Listening to the opinions and wishes of the school community in regard to the school's uniform and making appropriate recommendations to the local governing body.
- Approving any exemptions to school uniform arrangements on a case-by-case basis.

**Staff** are responsible for:

- Ensuring that pupils dress in accordance with this policy at all times
- Where appropriate to their role, disciplining pupils who are in breach of this policy
- Ensuring that pupils understand why having a consistent and practical school uniform is important e.g sense of belonging and school identity.

**Parents/Guardians** are responsible for:

- Providing their children with the correct school uniform as detailed in this policy
- Informing the Headteacher if their child requires an exemption to the uniform rules for a period, with a qualifying reason
- Ensuring that their child's uniform is clean, presentable and the correct size.

**Pupils** are responsible for:

- Wearing the correct uniform at all times, unless the Headteacher has granted an exemption, which extends to on the school premises, travelling to and from school and at out-of-school events or on trips that are organised by the school and/or where they are representing the school
- Looking after their uniform as appropriate
- Understanding and respecting why a school uniform is important to the school, e.g. school identity and community.

## Cost Principles

Lawn Manor Academy will develop its uniform policy in relation to the following starting principles:

- The school will seek to ensure that the uniform is affordable. In so doing, the school will consider the total cost of school uniforms, taking into account all items of uniform or clothing parents will need to provide while their child is at the school.
- The school will seek to keep the use of branded items to a minimum.
- The school will seek to ensure that uniform supplier arrangements give the highest priority to cost and value for money, including the quality and durability of the garment.
- The school will seek to ensure that second hand uniforms are available for parents to acquire.

In accordance with the 'school admissions code,' the headteacher will ensure that the school's uniform requirements do not discourage parents from applying for a place for their child. We understand that items with distinctive characteristics (e.g. branded items) cannot be purchased from a wide range of retailers and that requiring such items limits parents/carer's ability to 'shop around' for a low price.

Therefore, the school will assess the overall cost implications of its uniform policy regularly, including prior to any changes to the school uniform. When evaluating whether costs are reasonable and proportionate, the school will take into account the opinions and situations of:

- Economically disadvantaged parents
- Parents with multiple children who are, or will be in the future, pupils at the school
- Parents of younger children, as they are likely to grow more quickly and require new sets of uniform more frequently
- Parents of pupils with protected characteristics that may impact their ability to access the uniform
- Looked after or post-looked after children.

The school will evaluate the cost of its uniform based on the overall collection of uniform items that parents would need to purchase for a pupil rather than on the cost effectiveness of individual items; this will include consideration of the fact that parents will need to purchase multiples of certain items, e.g. shirts and socks, to ensure their child can come to school in clean uniform every day.

The school will keep variations in school uniform for different groups of pupils, e.g. year group specific items, or house colours, to a minimum to ensure that pupils can get the most wear out of their uniform and that parents can pass some items down to younger siblings.

The school will keep branded uniform items to a minimal level that is reasonable for all members of the school community. The school defines a branded uniform item as any item of clothing that cannot be purchased at a range of retailers, e.g. supermarkets, due to the item's logo, colour, design, fabric or other unique element. Where the school requires an item of branded clothing, it will assess how prices can be kept as low as possible and put measures in place to facilitate this. This may include:

- Offering sew or iron-on logo patches for blazers and jumpers that can be bought at non-specialist retailers, instead of requiring specific branded jumpers.
- Ensuring branded items are longer-lasting and unlikely to be worn out quickly, e.g. ties
- Making donated second hand uniform available for purchase at a lower price.

The school will meet the DfE's requirements and recommendations on costs and value for money. Care will be taken to ensure that school uniform is affordable for all current and prospective pupils, and that best value for money is secured through reputable suppliers.

The school will work with multiple suppliers to obtain the best value for money possible. Any savings negotiated will be passed to parents where possible. The school will not enter into exclusive single-supplier contracts or cash-back arrangements.

The school will not make frequent changes to uniform requirements and will take the views of parents and pupils into account when considering any changes.

## **Equality Principles**

Lawn Manor Academy takes its legal obligation to avoid unlawfully discriminating against any pupil very seriously.

In line with the above, the school will aim to ensure that its uniform policy is as inclusive as possible so that all pupils can access a school uniform that is comfortable, suitable for their needs, and reflects who they are, while avoiding any direct or indirect discrimination on the basis of protected characteristics or socio-economic status.

Where a school is consulting on changes to school uniform, it will seek to gather the views and ensure advice is sought specifically from pupils, and parents/carers of pupils, who are from a range of protected characteristics.

Parent's concerns and requests regarding school uniform and amendments to it are handled on a case-by-case basis by the Headteacher.

### **Gender**

To avoid disproportionately impacting pupils of a certain gender, the school will ensure that the cost of uniform is as equal in price as possible across items for all genders.

This includes:

- Adhering to the procedures laid out in the cost principles section of this policy
- Not directly requiring pupils of a certain gender to buy additional uniform, e.g. by requiring female pupils to buy both trousers and skirts.
- Not holding pupils of different genders to different uniform standards, e.g. banning certain hairstyles for only one gender.

will implement a gender-neutral uniform, meaning that pupils will not be required to wear specific items based on their gender.

### **Religion and belief**

To avoid disproportionality impacting pupils of a certain religion, belief or culture, the school will ensure that there is flexibility to allow pupils to present themselves in a way that adheres to their dress requirements as far as possible, within the school's uniform policy.

The school will endeavour to meet all requests for amendments to the uniform for these purposes; however, the needs and rights of individual pupils will be weighed against and health and safety concerns appropriate to the circumstances, e.g. if safety headgear needs to be worn.

## **Race**

To avoid disproportionately impacting pupils of a certain race, the school will ensure that its uniform policy does not constitute unlawful indirect discrimination through blanket rules. This includes:

- Not banning hairstyles to a pupil's ethnic origin e.g. Afro hairstyles
- Not banning hairstyles worn because of cultural family and social customs e.g. cornrows
- Not banning head covering related to a pupil's culture or ethnic origin, e.g. African heritage head wraps.

The school will follow the good practice guidance provided by the Equality and Human Rights Commission on 'preventing hair discrimination in schools.'

## **SEND and Medical Conditions**

To avoid disproportionately impacting pupils with SEND or medical conditions, the school will ensure its uniform policy takes into account the needs of these pupils. This includes:

- Ensuring the school uniform uses soft, stretchy fabrics and avoids intricate buttons or hard seams
- Allowing variations to the standard uniform for pupils whose medical conditions may impact how they dress, e.g. pupils with casts who require loose-fitting clothing or pupils with hair-loss conditions who wish to wear head coverings.

Where the needs of these pupils cannot be met in the standard uniform policy, individual adaptations to the uniform will be considered and permitted where possible.

The school will ensure that it works with a supplier that acts in accordance with the school's values and principles on equality and inclusion.

## **Complaints and Challenges**

The school will endeavour to resolve all uniform complaints and challenges locally and informally, in accordance with the school's complaints procedure and policies.

The school will refer individuals who wish to complain to the Complaints Policy and request that they follow the procedures outlined therein.

## **School Uniform Supplier**

Lawn Manor Academy's current school uniform supplier is:

Uniform Direct

Dixon House, Dixon Way, Lincoln, LN6 7XN

01522 510016 / [www.uniform-direct.com](http://www.uniform-direct.com)

The local governing body will work with the Headteacher to ensure that items are procured as cheaply as possible without compromising on the quality and will be able to demonstrate how best value for money has been achieved.

If the school is considering changing its supplier and seeks a list of available suppliers, it will consider the following options:

- Consulting an industry body
- Researching local suppliers
- Consulting with other schools and networks, including other schools that form part of the multi-academy trust
- Having informal discussions with potential suppliers to help determine the school's own needs

If the school prepares to request bids from potential suppliers, it will consider the following elements:

- What products parents will need
- Existing contractual commitments
- Length of tender process

All schools in the Ascend Learning Trust will use the DfE's procuring uniform supplies template documents to ensure that they undergo the procurement process correctly. The templates consist of an invitation to tender, a request for quotation, and a pricing schedule.

Schools will use the invitation to tender template to ask questions of suppliers. Schools will then use the pricing schedule to ask suppliers to submit their prices.

## Uniform Assistance

Lawn Manor Academy will support disadvantaged families in meeting the cost of uniforms. School uniform assistance will be provided upon request. Pupils in receipt of Free School Meals are eligible for support with the cost of two required branded items, a blazer and tie. Support for uniform will be offered upon admission to the school in Year 7. In-Year Admissions will be offered the opportunity to access second-hand uniform where supplies allow. The school will endeavour to hold a supply of uniform items to support disadvantaged families, such as black footwear, and trousers. The school will also endeavour to hold a supply of second-hand uniform items, which any parent/care can request.

Parents will be invited to donate their child's uniform when they no longer need it.

## **Non-Compliance**

Staff will be permitted to discipline pupils who breach this policy, in accordance with the school's behaviour policy.

## **School Uniform**

Lawn Manor Academy 's school uniform is as follows:

See Appendix – Expectations and Presentation Guidelines

## Uniform & Presentation Expectations

High standards of uniform and presentation are expected of all pupils at Lawn Manor Academy and the school unashamedly takes pride in this. There are good reasons for this. A smart uniform helps to create a sense of community; it also removes distraction and competition which may be caused by an individual's style of dress and allows pupils to concentrate on learning. Uniform must be worn to and from the school; it is not acceptable for pupils to arrive to school in non-uniform items and then change them. The Dress Code and Behaviour policies are clear that there are **no exceptions** to these expectations, and they explain the consequences that will be put in place should a pupil not meet the requirements.

Items can be purchased from Uniform Direct - <http://www.uniform-direct.com/>

| Lawn Manor Academy Blazer*                                                                                                                                                                                                                                                                                        | Lawn Manor Academy Tie*                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Jumper/Cardigan*                                                                                                                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The school blazer, with the school logo, must be worn at all times around the school and the vicinity. Staff will advise pupils if they may remove their blazers in class, in hot weather, or for practical activities.                                                                                           | The tie must be of a traditional size and worn to an appropriate length just above the waist. The Senior Leadership Team (SLT) will advise pupils if they may remove their ties in hot weather.                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Optional:</b><br>Jumpers/Cardigans are optional, but if worn, must be a V-neck navy school jumper or cardigan and must not have a logo or pattern. The jumper/cardigan cannot be worn without the blazer. |
| <b>Terms 5&amp;6 (Optional)</b><br>Pupils are permitted to wear a Lawn Manor Academy navy Polo Shirt.                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                              |
| Items to be purchased from your chosen supplier                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                              |
| White Shirt                                                                                                                                                                                                                                                                                                       | Plain MID-GREY Trousers, Shorts or Skirt                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Socks & Tights                                                                                                                                                                                               |
| <b>Plain white traditional school shirt.</b> Shirts must be long enough to be <b>tucked in</b> at all times. Shirts can be short or long-sleeved.<br><br>If an extra t-shirt is worn underneath the white shirt, it must be plain white short-sleeved and not visible.<br><br><i>See above for Term 5 &amp; 6</i> | No additions such as stripes, studs, over stitching or embellishments etc. Jeans/combat style trousers, trousers with patterns/stripes, leggings, jeggings, denim and cords are <b>not permitted</b> . Trousers should be plain mid-grey, of a length that meets the top of the shoe. Pupils are not permitted to wear additional trousers, shorts or joggings bottoms under their school trousers.<br><br>Skirts must be plain mid-grey, appropriate length - no more than 2" above the knee. No micro-skirts or tight-fitting skirts.<br><br>Mid-grey knee-length tailored shorts are permitted. | Socks must be <b>plain black</b> .<br><br>Tights may be of <b>natural colour</b> or <b>plain black</b> .                                                                                                     |

| Coats, Hats, Belts & Lanyard                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Jewellery                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Make-Up                                                                                                                                                                  | Hair                                                                                                                                                                                                                                                                                                                                |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Pupils should have an appropriate outdoor coat for the cold weather. Hoodies (zipped, buttoned or pullover), denim jackets, leather jackets, sports tops, or non-school cardigans must <b>not</b> be worn or brought into the school.</p> <p>Hats are not permitted to be worn in the building; caps are not permitted unless in hot weather and advised by the SLT. Belts must be plain black and not studded or fashion belts.</p> <p><b>Identification Lanyards must be always worn as part of the uniform.</b></p> | <p>One small stud earring may be worn in the lower lobe of each ear and <b>no other piercings are allowed</b> e.g. no lip, nose, tongue, eyebrow piercings, stretchers or plasters – a pupil may wear a small, discreet, clear plastic retainer in place of such piercings.</p> <p>Pupils are allowed to wear a watch.</p> <p>Only one small ring on one hand and one small bracelet may be worn.</p> <p>A necklace may be worn but must be worn underneath the pupil's shirt.</p> | <p>Make up should only be worn if very discreet and barely visible.</p> <p>No false eyelashes or lipstick are permitted, and nail varnish can only be worn if clear.</p> | <p>Extreme hairstyles that detract from the smart appearance are not allowed. The definition of what is extreme will change with fashion, but hair of non-natural colour is not permitted.</p> <p>Headscarves worn for religious reasons must be <b>plain dark blue or black</b>. Garments covering the face are not permitted.</p> |

| Acceptable Shoes & Trainers                                                         | Plain Black Shoes or Leather Trainers                                                                                                                                                                                                                                                                                                                                                                                                                                                            | NOT Acceptable Shoes & Trainers                                                      |
|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
|  | <p>Non-black trainers, boots above the ankle, clogs, sandals or shoes without backs are not allowed; all heels should be no more than 3cm. Ankle boots are allowed but must be worn under trousers.</p> <p>Shoes or trainers must be <b>completely black</b>, including any logos, toe caps, laces and soles. Shoes or trainers must have a <b>leather style upper</b>; canvas footwear is not permitted.</p> <p>Acceptable shoes or trainers should be worn to and from Lawn Manor Academy.</p> |  |

| Acceptable Skirts, Trousers & Shorts                                                | NOT Acceptable Skirts & Trousers                                                                                                                                                                                                                                                                                                                                   |
|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <div>  <p>Fitted skirt</p> </div> <div>  <p>Dark grey</p> </div> <div>  <p>Fitted trousers</p> </div> |

**In all matters of uniform and dress, the decision of the Senior Leadership Team is final All information on uniform can be found on the website:**  
<http://www.lawnmanor.org/>

## **PE Kit**

| <b>Required PE &amp; Games Kit for all Year Groups</b>                                                                                                                                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Grey/Teal T-shirt*<br>Grey/Teal Shorts*<br>Grey/Teal Socks*<br>Grey/Teal Hooded jumper*<br>Trainers<br>Football (Studded) boots for Terms 1-4<br><br>*Items to be purchased from Uniform Direct                                                          |
| <b>Recommended</b>                                                                                                                                                                                                                                       |
| Plain black Jogging Bottoms (Optional for colder weather, must be worn under shorts) No leggings<br>Mouth guard<br>Shin Pads<br>Hat & gloves and sunscreen (dependent on weather)<br><br>All pupils should have a water bottle with them in every lesson |