

Behaviour for Learning Guide

An overview for parents, carers & staff

Appendix I

The Ascend Learning Trust (ALT) Behaviour for Learning Policy is underpinned by Lawn Manor Academy's 'vision and values' statement:

"Inspiring and Creating Futures for All"

Lawn Manor Academy believes that outstanding behaviour and disruption free learning is necessary for effective teaching to take place and for pupils to reach their potential. All staff aim to create and maintain an environment in the school which encourages and reinforces good behaviour. Furthermore, it is acknowledged that society expects good behaviour as an important outcome of the educational process.

We work towards core values based on the acronym of 'ILEARN' (*Independence, Literacy, Equipment, Attitude, Resilience and Numeracy*), and 'The Lawn Manor Way' (Ready to Learn, Respectful, Responsible, Ambitious).

To achieve outstanding Behaviour for Learning, the school requires parents/carers to support in the following ways. This is something Parent/Carers agree to when electing to send their child to Lawn Manor Academy.

- supporting the child in fulfilling their responsibilities as a pupil, including attendance at relevant parental meetings.
- communicating politely with the school through telephone, email, or letter.
- **supporting decisions made by the school in relation to promoting high expectations and good behaviour.**

Parents/Carers are politely reminded that the school will **not** comment or share details of consequences issued to other children, nor will we engage with correspondence regarding sanctions via social media.

Praise & Celebration

Praise and celebration can motivate pupils and help them to see that good behaviour is valued; the most powerful form of reward is verbal praise. The school is committed to promoting and rewarding good behaviour and may do so in some of the following ways:

- Postcards, phone calls, texts, letters home, certificates
- "Pupil of the Month"
- Reward activities
- House Points
- Headteacher Commendations
- Enrichment week
- End of Term celebration assemblies
- End of Year celebrations

Behaviour for Learning Guide

An overview for parents, carers & staff

Appendix I

Lawn Manor Academy Expectations & Consequences

Behaviour in lessons (C1-C3 Warnings)

Lessons are calm and purposeful. The school uses a graduated warning system to help pupils correct their behaviour in lessons; failure to do so leads to a C3 being issued.

C1	Initial warning to correct behaviour
C2	Final warning to correct behaviour
C3	'Safety Net' system whereby a pupil is required to work in an alternative room to regain focus and to not further disrupt the learning of other pupils. Pupils will remain in the Safety Net for the following time periods depending on which period they are removed from their lesson in: ▪ Period 1: the remainder of Period 1, Period 2 and break ▪ Period 2: the remainder of Period 2 and break ▪ Period 3: the remainder of Period 3 and lunch ▪ I LEARN Reading: the remainder of I LEARN Reading, Period 4, Period 5 and after school until 4:00pm ▪ Period 4: the remainder of Period 4, Period 5 and after school until 4:00pm ▪ Period 5: the remainder of Period 5 and after school until 4:00pm Pupils who are completing a detention during break or lunch will have the opportunity to use the toilet and get food and drink.

Homework

As a school we have elected not to sanction for uncompleted homework. Instead, provision to complete it is offered by having homework support drop-ins open to all pupils, Monday-Friday, after school. There is an obvious link between homework completion and successful outcomes at GCSE, so we ask parents to show an active interest in homework and the importance of it being done at home, to support learning in school.

Behaviour outside of lessons

Lawn Manor Academy has high expectations of behaviour around the site and during unstructured times (outside of lessons); pupils need to conform to the "Lawn Manor Way". Pupils will be expected to always carry Conduct Cards, and should they fail to meet the school's expectations, then staff will record a **Conduct Point**. I LEARN Tutors will check Conduct Cards each morning and should a pupil receive 5 Conduct Points, then they will be issued with a C4 detention. If a pupil loses their Conduct Card, then they will also be issued with a C4 detention. Any refusal to hand over a Conduct Card, will result in an automatic C4 same-day detention and the Conduct Point will be added retrospectively.

Detentions (C4 & C5 Detentions)

Detentions are part of the school's consequence system to encourage pupils to recognise that their behaviour or attitude to learning has not been acceptable. When issued, detentions are compulsory. Failure to attend a

Behaviour for Learning Guide

An overview for parents, carers & staff

Appendix I

detention will result in the pupil being placed in the school's Internal Exclusion Room (IER) the following day as a consequence. If a pupil receives two C4 detentions on the same day (other than a break or lunch C4 detention), a C5 detention will be issued until 4:30pm. **Whilst the Department for Education states that schools are not required to give notice, give reasons, or gain parental consent for a detention, Lawn Manor Academy will endeavour to send a text to advise parents of same-day detentions.** It is therefore important that parents/carers keep the school up to date with their contact telephone numbers and email addresses.

Lawn Manor Internal Exclusion Room (IER) (C6, C7 & C7+ directed off-site provision)

The IER is a specially designated room for pupils whose behaviour has been unacceptable. They are always supervised by staff, and it runs between 9.00am and 3:20pm. Pupils are expected to be in full uniform, surrender mobile devices upon arrival and work in silence on the appropriate work they are given to complete.

If a pupil who is booked into the IER refuses to take their place, this will lead to a C8 suspension. If the pupil is absent from school and does not attend their session, then the session will be automatically rebooked into the IER for the next time they attend school.

In exceptional circumstances, the school may use the option of a **C7+ directed off-site provision**, where a pupil may be directed to off-site education at another Ascend Learning Trust school, an online learning platform, or a local Swindon school – as part of the Schools Together Protocol – as per paragraph 36 of the Department for Education (DfE) Suspension and Permanent Exclusion from maintained schools, academies and pupil referral units in England, including pupil movement guidance (August 2024) in order to improve behaviour. This is particularly the case where previously tried strategies have demonstrated that further consequences, beyond the scope of Lawn Manor Academy, is required as an alternative to suspension and to prevent repeated behaviours becoming routine and entrenched. Parents/carers and pupils will also be notified in advance of a C7+ off-site placement being issued, and the school will arrange transport between schools. Additionally, the school may engage the support of Swindon Borough Council's EOTAS provision (Education Other Than at School) to provide short-term STRIVE placements for pupils at risk of Permanent Exclusion or consider a temporary placement at the school's on-site alternative provision, The Link.

Exclusions (C8)

Lawn Manor Academy will follow government guidance on exclusions, unless there is a good reason to depart from it. The school aims to operate within the principles of fairness and natural justice. Exclusions can take the form of:

- Suspensions
- Lunchtime Suspensions
- Permanent Exclusions

The school's policy on exclusions applies to serious breaches of discipline occurring on and off the school premises. On occasion, a pupil may be placed on Internal Exclusion in the IER or with another member of staff as an interim measure prior to an exclusion being issued; this may be as a combined consequence, or whilst members of staff are dealing with whatever situation has occurred.

Lateness

Behaviour for Learning Guide

An overview for parents, carers & staff

Appendix I

Good punctuality is a vital life skill and therefore lateness to school is unacceptable and is taken very seriously. A same-day C4 detention will be issued for any pupil who is late to school. **Lawn Manor Academy will endeavour to send a text to advise parents of same-day detentions.** Conduct Points will be issued for any pupil who is late to lesson.

Equipment

Being ready to learn is another important life skill and therefore failure to bring equipment to school is unacceptable and is taken very seriously. Pupils must ensure they bring a pencil case with them and that it is placed on their desk in all lessons. Pupils must also ensure that they bring their PE & Dance Kit and Accelerated Reader books to school as directed. Pupils must always wear their ID Lanyard and must also bring a calculator to school each day. A same-day C4 detention will be issued for any pupil who fails to bring their equipment to school. Complete pencil cases are available to purchase at Student Services, as are calculators. **Please note that scissors, other than school safety scissors, are considered a banned item and must not be brought into school.**

Uniform

Pupils must always adhere to the Lawn Manor Academy Presentation Expectations. If they do not do so, the pupil will be placed in the IER until the situation is rectified. A same-day C4 detention will be issued for any pupil who is not in the correct uniform.

Stages of support for behaviour – personalisation & equality

If a pupil has 10 detentions or 2 IER placements or their 1st suspension, then the I LEARN Tutor will decide to place that pupil on Stage 1 of our Stages of Support. Parent/carers will be informed when pupils are placed on the Stages of Support. Behaviour is monitored daily, and progress will be reviewed twice termly, at which point the pupil may come off report, or be escalated to the next stage.

Stage of Support	On report to:
Stage 1	I LEARN Tutor
Stage 2	Year Team
Stage 3	Head of Pupil Behaviour
Stage 4	Senior Leadership Team Year Link
Stage 5	Senior Leadership Team Year Link / Headteacher
Permanent Exclusion	

NB – The timings of each stage may vary slightly and are at the Year Leader/Head of Student Support/SLT discretion. The school will consider engaging additional internal and external intervention where possible to support pupils as part of the graduated response.

Parents/carers are reminded that the school's consequence system is also applicable to pupils when they are away from Lawn Manor Academy premises, for example on the journey to or from school, on school trips, or even during the holidays if the behaviour could have repercussions for the orderly running of the school, affects the welfare of members of the school community, or which brings the school into disrepute.

Behaviour for Learning Guide

An overview for parents, carers & staff

Appendix I

Day to day procedures that ensure the smooth operational practice may be changed at the discretion of the Senior Leadership Team.

A full copy of this Behaviour for Learning and Exclusions policies can be found in the policies section of the website, or a hard copy can be requested from the school office.